



SUPPLEMENTAL / BID BULLETIN No. CITEM-2020-0175-01

(1st Supplemental / Bid Bulletin)

HIRING OF MULTIMEDIA PRODUCTION COMPANY FOR CITEM CORPORATE AVP

To all Prospective Bidders:

This Supplemental / Bid Bulletin is issued to clarify, modify or amend items in the bid documents of the above requirements.

This shall form an integral part of the bid documents:

CLARIFICATION:

PARTICULAR	CLARIFICATION
1. Does the supplier need to supply unlimited stock footage for the creative and sustainability industries?	No, the supplier does not need to supply unlimited stock footage or images for the creative and sustainability industries. What is only required in this engagement are stock footages or images that will be used to execute the storyboard that will be approved for videos on the sustainability and creative industries.
2. Are there any particular stock photo provider/merchants that CITEM is looking at for this requirement?	There is no particular merchant. It will be up to the service provider to suggest and provide the stock photos or footage/s needed to execute the storyboard.
3. How many copies per document should we submit?	One copy per document will do.
4. Is there a specific format to label the 3 envelopes?	Bidders shall state in each envelope if it is for eligibility, financial, and qualitative document. The 3 envelopes shall be submitted in an enclosed 1 envelope, sealed, and properly labeled stating the name of the CITEM requirement you are bidding for and your Company Name.
5. If online submission, is there a format for each folder or for the file names?	For the compressed folder name, please indicate the name of the CITEM requirement you are bidding for. For the file name, please indicate the document name.

Items not mentioned above remain the same.

This Supplemental/Bid Bulletin is being issued to clarify/modify/amend the specifications of the requirement needed, and not for purposes of delaying the proceedings of RA 9184.

Issued this **10th day of December 2020.**

ATTY. ANNA GRACE I. MARPURI
Chairman, Bids and Awards Committees