

# JOB ORDER

CITEM.STR.FR.006



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
 1300 Pasay City, Metro Manila, Philippines  
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JO Number: <b>2022-0024</b>	JO Date: <b>04/05/2022</b>	PAGE
PR No.: <b>2022-0057</b>	PR Date: <b>03/14/2022</b>	

CONTRACTOR/SUPPLIER <b>ZOOM VIDEO COMMUNICATIONS INC.</b>	DELIVERY TERM .....
ADDRESS .....	PAYMENT TERM .....
MODE OF PROCUREMENT <b>Overseas Procurement</b>	PLACE OF DELIVERY .....
	DATE OF DELIVERY .....

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<b>RENEWAL OF BUSINESS ONLINE VIDEO COMMUNICATION SUBSCRIPTION</b>  - 9 Zoom host meeting (Standard Pro) - 2 Video Webinar host support 500 attendees - 1 add-on for large meeting that support 500 attendees - Accessibility to existing recorded meetings - 1 year Subscription Renewal date: May 18, 2022			USD 2,749.10 OR PHP 143,530.51

TOTAL AMOUNT IN WORDS: <b>TWO THOUSAND SEVEN HUNDRED FORTY-NINE US DOLLARS AND TEN CENTS OR A TOTAL OF ONE HUNDRED FORTY-THREE THOUSAND FIVE HUNDRED THIRTY PESOS AND FIFTY-ONE CENTAVOS</b>	<b>USD 2,749.10</b>	<b>Php 143,530.51 or</b>
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This order is placed subject to the following terms and conditions:  
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY of 1/10 of 1%** of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of \_\_\_\_\_ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,  
**ATTY. ANNA GRACE I. MARPURI**  
 OIC-DM, CS Department

CONFORME:

Name & Signature of Contractor/Supplier  
 \_\_\_\_\_  
 Date

BUR No. **ISP-22040232**  
 DATE **04/07/2022**  
 AMOUNT **Php 143,530.51 or US\$2,749.10**

Funds Available:  
**MALERNA C. BUYAO**  
 Chief, Controllership Division

Recommended by:  
**CLODUALDO D. EVIO**  
 Chief, SMD Division

Approved by:  
**ATTY. ANNA GRACE I. MARPURI**  
 OIC-DM, CS Department