


# JOB ORDER

CITEM.STR.FR.006

 <b>CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS</b> Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines ☎ (632) 831-2201 to 09 ext. 218 ☎ (632) 831-1368, 832-3965 ✉ info@citem.com.ph 🌐 www.citem.com.ph		JO Number: <b>2022-0109</b>	JO Date: <b>09/22/2022</b>	PAGE
		PR No.: <b>2022-0248</b>	PR Date: <b>09/07/2022</b>	

CONTRACTOR/SUPPLIER <b>GRAFIQ ADVERTISING SYSTEM CORP.</b> ADDRESS <b>124 Sct Limbaga Street Brgy Sacred Heart Quezon City</b> MODE OF PROCUREMENT <b>Small Value Procurement</b>	DELIVERY TERM _____ PAYMENT TERM _____ PLACE OF DELIVERY _____ DATE OF DELIVERY <b>23 September 2022</b>
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Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<b>FABRICATION OF T-SHIRTS FOR CITEM EMPLOYEES RE. IFEX PHILIPPINES 2022</b>  Breakdown of Quantity per Shirt Sizes  Extra Small - 4 pcs Small - 15 pcs Medium - 35 pcs Large - 60 pcs Extra Large (XL) - 40 pcs 2 Extra Large (2XL) - 30 pcs 3 Extra Large (3XL) - 10 pcs 4 Extra Large (4XL) - 6 pcs  Material : COTTON Shirt Color : WHITE Full-color printing : 4/4  Note: Ensure delivery of shirts are segregated according to size  Delivery : 3 - 4 days after submission of the shirt design in CITEM Office	<b>200 pcs</b>	<b>Php240.00</b>	<b>Php48,000.00</b>

TOTAL AMOUNT IN WORDS: **Forty Eight Thousand Pesos**      **Php 48,000.00**

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY.** In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of \_\_\_\_\_ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,  <b>ATTY. ANNA GRACE I. MARPURI</b> OIC-DM, CS Department	BUR No. <b>IFEX-22090706</b> DATE <b>09/17/2022</b> AMOUNT <b>Php48,000.00</b>	Recommended by:   <b>ROWENA D. MENDOZA</b> OIC-DM, OG 2
CONFORME  <b>SHERLYN T. BUNGAG</b> Name & Signature of Contractor/Supplier Date _____	Funds Available:  <b>MALERNA C. BUYAO</b> Chief, Controllership Division	