

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965
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JO Number:

2023-0252

PR No.:

2023-0435

JO Date:

12/18/2023

PR Date:

10/04/2023

PAGE

CONTRACTOR/SUPPLIER **THE RED CHEF & EVENTS SPECIALISTS INC.**

ADDRESS **95 Guirayan Street, Brgy Dona Imelda, Quezon City**

MODE OF PROCUREMENT **Small Value Procurement**

DELIVERY TERM

PAYMENT TERM

PLACE OF DELIVERY

DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
CATERING SERVICES FOR CITEM YEAR END CELEBRATION CY 2023	180 pax	Php780.00/pax	Php140,400.00
<p>Date of Delivery : 19 December 2023</p> <p>Inclusions:</p> <ul style="list-style-type: none"> - Five (5) tables (8 pax/chairs) with table cover and centerpiece - Two (2) buffet tables - Managed buffet with the following meal inclusions: <ul style="list-style-type: none"> - soup - soda or juice - one viand (chicken) - one viand (pork or beef) - one viand (fish) SALMON - side dish (vegetables) - pasta UPGRADE to PASTA BAR - rice - native delicacies TWO Desserts 			

TOTAL AMOUNT IN WORDS:

One Hundred Forty Thousand Four Hundred Pesos **Php 140,400.00**

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of **1/10 of 1%** of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of _____ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

ATTY. ANNA GRACE M. MARPURI
 OIC-DM, CS Department

CONFORME:

MA. TEODORO JOSEPHAT C. MARTINEZ JR.

Name & Signature of Contractor/Supplier

Date

BUR No. **ADE-29121578**

DATE **12-21-2023**

AMOUNT **Php140,400.00**

Funds Available:

MALERNA C. BUYAO
 Chief, Controllership Division

Recommended by:

FLORENCE PEARL M. BUENSALIDO
 Chief, HRMD Division

Approved by:

MA. LOURDES D. MEDIRAN
 Deputy Executive Director