

# JOB ORDER

CITEM.STR.FR.006



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
 1300 Pasay City, Metro Manila, Philippines  
 (632) 831-2201 to 09 ext. 218 (632) 831-1388, 832-3955  
 info@citem.com.ph www.citem.com.ph



JO Number:

2023-0084

PR No.:

2023-0174

JO Date:

05/18/2023

PR Date:

05/04/2023

PAGE

CONTRACTOR/SUPPLIER **TINCHIAH ADVERTISING**

ADDRESS Unit E & F 228 Plaza Bldg., Angelo Street, N.S.,  
 Amoranto, Quezon City

MODE OF PROCUREMENT Small Value Procurement

DELIVERY TERM

PAYMENT TERM

PLACE OF DELIVERY

DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<b>FABRICATION, INSTALLATION, DISMANTLING, AND HAULING OF INSTAGRAMMABLE AREAS FOR IFEX PHILIPPINES 2023</b> (Please see attached Layout for more details)			<b>Php285,550.00</b>
<b>I. FABRICATION, MOBILIZATION, INSTALLATION, DISMANTLING, AND DEMOBILIZATION</b>	1 lot		
<b>II. FLOORING</b>			
a. Black Needle Punch Carpet (7.20m x 2.40m – 2 AREAS) (Rental)	35sqm		
<b>III. BUILT-UP STRUCTURE</b>			
a. 7.20m x 0.50m x 3.00m H Backdrop framing WTC Lobby (Rental Framing)	2 units		
b. 9.00m x 0.50m x 2.50m H Backdrop framing Walkway to Tent (Rental Framing)	2 units		
c. Wooden Stairs – 3 tread (Rental Framing)	4 units		
<b>IV. GRAPHICS PRINTING</b>			
a. Backdrop Graphics in Tarpaulin	100 sqm		
b. Sticker on sintra board with stand	80 sqm		
<b>V. LIGHTING AND ELECTRICAL REQUIREMENTS</b>			
a. 10-12 watts Spotlight (Rental)	24 units		
b. Wiring and Conduits	1 lot		

**Scope of Work:**

- The contractor shall supply, install, dismantle, and haul the items listed above on the specified materials and specifications.
- The contractor shall provide proofs and swatches prior to final fabrication for approval unless waived by an EDD representative but to guarantee the best output.
- The contractor shall ensure the durability and quality of the items.
- The contractor shall install the items properly and in good condition (without smudge, dirt, and stains, and the like) on 23 to 25 May 2023 and egress on 28 May 2023 at 9pm.
- The contractor shall complete installation of the items at exactly 05:00PM on 25 May 2023.
- All above item/s is/are the property of CITEM after the event unless indicated as rental.

**\*\* Please see attached LAYOUT, DO NOT DETACHED PART OF THE JO**

TOTAL AMOUNT IN WORDS: Two Hundred Eighty Five Thousand Five Hundred Fifty Pesos Php 285,550.00

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, she shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of \_\_\_\_\_ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

**ATTY. ANNA GRACE I. MARPURI**  
 OIC-DM, CS Department

CONFORME:

*Raymon C. Ferrans*  
 Name & Signature of Contractor/Supplier

Date

5/24/2023

BUR No. **IFEX-23050560**

DATE **MAY 19, 2023**

AMOUNT **Php285,550.00**

Funds Available:

*Ma Malerna C. Buyao*  
**MALERNA C. BUYAO**  
 Chief, Controliership Division

Recommended by:

*Norman D. Bagulbagul*  
**NORMAN D. BAGULBAGUL**  
 OIC-DM, CCSD

Approved by:

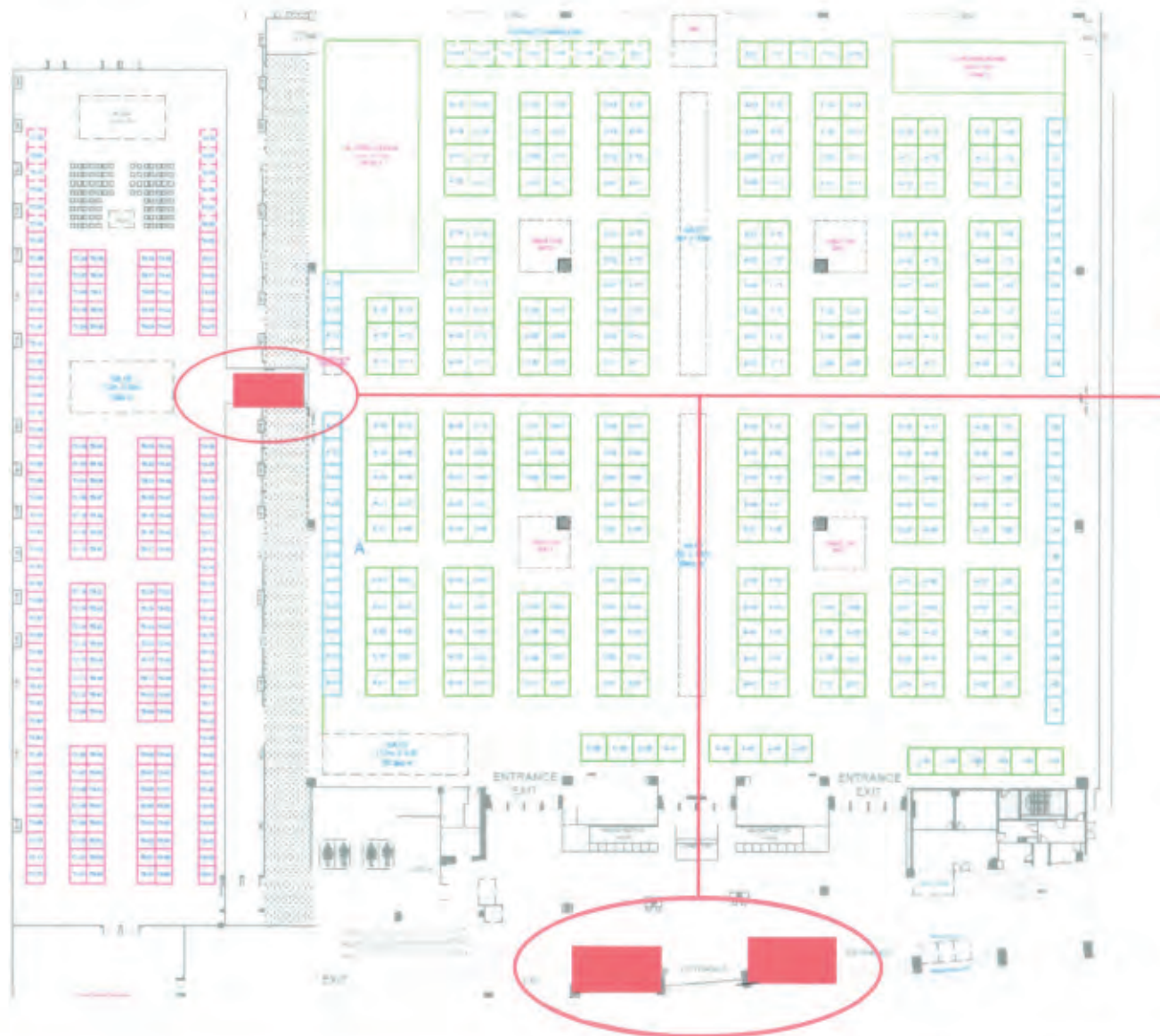
*Ma Lourdes D. Mediran*  
**MA. LOURDES D. MEDIRAN**  
 Deputy Executive Director

FOOD **Philippines**






**IFEX**

**PHOTO AREA**

# PHOTO AREA








*ED Ferrera*

 <b>EXHIBITION DESIGN DIVISION</b> DATE / TIME <b>APRIL 26, 2023</b>	PROJECT <b>IFEX PHILIPPINES</b>	SHEET CONTENT <b>DESIGN APPROVAL</b>	DESIGNED BY:  KATHERINE MAY G. APODACAS SENIOR INDUSTRIAL DESIGNER	REQUESTING PARTY:  ROSEMARIA C. MERCED CDD - DEPARTMENT MANAGER - CDD	APPROVED BY / COMMENTS:  DR. EDWARD L. FERRERA, D. Executive Director
	TITLE <b>IFEX PHILIPPINES - PHOTO AREA</b>		SHEET NO. <b>2</b>	RECOMMENDING APPROVAL:  NORMAN D. BAGO CDD - DEPARTMENT MANAGER - CDD	REVISION NO.
LOCATION <b>WORLD TRADE CENTER, PHILIPPINES</b>					

SAMPLE PHOTO AREA



 <b>EXHIBITION DESIGN DIVISON</b>	PROJECT <b>IFEX PHILIPPINES</b>	SHEET CONTENT  <b>DESIGN APPROVAL</b>	DESIGNED BY:  KATHERINE WY G. APODACA SENIOR INDUSTRIAL DESIGNER	REQUESTING PARTY:  NORMAN D. BANGALAGA IIC - DEPARTMENT MANAGER - OGR	APPROVED BY / COMMENTS:  DR. EDWARD L. TERESA Ph.D. Executive Director
	TITLE <b>IFEX PHILIPPINES - PHOTO AREA</b>		SHEET NO. <b>3</b>	REVISION NO.	RECOMMENDING APPROVAL:  NORMAN D. BANGALAGA IIC - DEPARTMENT MANAGER - CCSD
DATE / TIME <b>APRIL 26, 2023</b>	LOCATION <b>WORLD TRADE CENTER, PHILIPPINES</b>				