

	CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3885 info@citem.com.ph www.citem.com.ph	JO Number: 2024-0197	JO Date: 05/06/2024	PAGE 1/2
		PR No.: 2024-0197	PR Date: 04/23/2024	

CONTRACTOR/SUPPLIER TJOE THE CATERER INC. ADDRESS 594 Quirino Ave., Tambo, Parañaque City MODE OF PROCUREMENT Small Value Procurement	DELIVERY TERM PAYMENT TERM PLACE OF DELIVERY DATE OF DELIVERY
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Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
HIRING OF OFFICIAL CONCESSIONAIRE FOR BUYER'S CAFÉ AND BUYER'S LOUNGE OF IFEX PHILIPPINES 2024 FOOD AND BEVERAGE Snack Bar set-up in the Buyers Cafe - WTC Tent Area (80sqm) Non-negotiable menu must include the following: AM and PM Snack - 10:00 am to 6:00 pm, 10 - 12 May 2024 - Appetizers (e.g sliders, clubhouse, etc) - Skewers (2 kinds: meat and vegetarian option) - Pasta dish - Dessert - Fresh Fruits - Beverage (free flowing coffee, iced tea, hot tea and juice) - Basic requirement : supply of bottled distilled water - Must include Halal or vegetarian option Tea and Water Counter in the Buyer's Lounge/Meeting Area- WTC Main Hall (One (1) table set-up) - Free flowing hot tea - Basic requirement : supply of bottled distilled water Presentation for the Snack Bar - WTC Tent Area and Coffee and Tea Counter - WTC Main Hall - Should be able to come up with a themed food presentation at the Buyers' Cafe in WTC Tent Area and themed coffee and tea set-up at the Buyers' Lounge in WTC Main Hall, as approved by CITEM. - Must present the most appropriate and functional set-up fit for IFEX Philippines 2024 Buyers' Cafe and Buyer's Liunge/Meeting Area with the theme "It's a Salu-Salo! Find the best flavors & ingredients here!".			Php300,000.00

TOTAL AMOUNT IN WORDS:	Php
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This order is placed subject to the following terms and conditions:
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 of 1% of the **TOTAL VALUE** of this **ORDER** for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of _____ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours, ATTY. ANNA GRACE I. MARPURI OIC-DM, CS Department CONFORME:	BUR No. IFEX - 24050506 DATE May 07, 2024 AMOUNT Php300,000.00 Funds Available: MALERNA C. BUYAO Chief, Controllership Division	Recommended by: ATTY. EVA MARIE C. MARIQUINA OIC-DC, OTF - OF 2 ROWENA D. MENDOZA OIC-DM, OG 2 Approved by: MA. LOURDES D. MEDIRAN Deputy Executive Director
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Name & Signature of Contractor/Supplier
 Date May 8, 2024

JOB ORDER

CITEM.STR.FR.006

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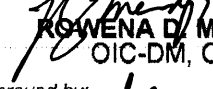

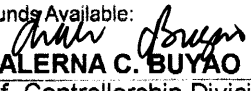

CONTRACTOR/SUPPLIER TJIOE THE CATERER INC. ADDRESS: 594 Quirino Ave., Tambo, Parañaque City MODE OF PROCUREMENT: Small Value Procurement	DELIVERY TERM PAYMENT TERM PLACE OF DELIVERY DATE OF DELIVERY
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DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<ul style="list-style-type: none"> - Well-designed banquet table/s with attractive centerpieces. - 4 pax seating capacity for Banquet Tables (0.90m - 1.10m diameter). - Linens, Table runners, and center pieces proposal must be sent and be presented for approval of CITEM design team. - Food safety must be observed and complied at all times. (E.g. use of well-sanitized dining wares, disposable wooden supplies and cutlery, service personnel in proper uniform with gloves, and facemasks, food servings must be in chafing dish with food warmer, etc.) <p>Service/Accommodation</p> <ul style="list-style-type: none"> - Highly recognized quality of food and service. - Banquet head waiter and enough number of trained and uniformed waiters. <p>Food Delivery</p> <ul style="list-style-type: none"> - Ingress shall be on 08 May 2024, 8AM onwards - Delivery Site shall be - Buyers' Cafe, Tent Area, World Trade Center, Pasay, Metro Manila - Buyers' Lounge, Main Hall, World Trade Center, Pasay, Metro Manila - Delivery time of food and drinks to be served for 10 - 12 May 2024 as follows: <ul style="list-style-type: none"> - AM Snacks - not later than 9:30 am - PM Snacks - not later than 2:30 pm <p>Number of Pax: Day 1 - 200 pax / Day 2 - 100 pax / Day 3 - 100 pax 400 pax @ Php750.00 per snack for the duration of IFEX Philippines 2024 (3 days) VAT inclusive. The Contracted Price of this requirement is Php300,000.00 inclusive of applicable taxes.</p>			

TOTAL AMOUNT IN WORDS:	Three Hundred Thousand Pesos	Php 300,000.00
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Very truly yours,  ATTY. ANNA GRACE I. MARPURI OIC-DM, CS Department CONFORME:	BUR No. IFEX-24050506 DATE <u>May 07, 2024</u> AMOUNT Php300,000.00	Recommended by:  ATTY. EVA MARIE C. MARIQUINA OIC-DC, OTF OF 2  ROWENA D. MENDOZA OIC-DM, OG 2
Name & Signature of Contractor/Supplier  Date <u>May 8, 2024</u>	Funds Available:  MALERNA C. BUYAO Chief, Controllership Division	Approved by:  MA. LOURDES D. MEDIRAN Deputy Executive Director