

# JOB ORDER

CITEM.STR.FR.006



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
 Golden Shell Pavillion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
 1300 Pasay City, Metro Manila, Philippines  
 ☎ (632) 831-2201 to 09 ext. 218 📠 (632) 831-1368, 832-3965  
 ✉ info@citem.com.ph 🌐 www.citem.com.ph



JO Number:  
2020-045

JO Date:  
05-15-2020

PAGE

PR No.:  
2020-0198

PR Date:  
05-07-2020

CONTRACTOR/SUPPLIER ZOOM VIDEO COMMUNICATIONS, INC.

ADDRESS .....

MODE OF PROCUREMENT OVERSEAS PROCUREMENT

DELIVERY TERM .....

PAYMENT TERM THRU CREDIT CARD

PLACE OF DELIVERY CITEM

DATE OF DELIVERY 05-18-2020

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<p>PROCUREMENT OF ZOOM PRO: VIDEO CONFERENCING SUBSCRIPTION (MAY 2020 - APRIL 2021)</p> <p>Specifications:                      - Four (4) host for meetings                      - Supports 100 participants per host meeting                      - Two (2) host for webinar (support Facebook live)                      - Support 100 participants per host webinar                      - One year subscription (May 2020 - April 2021)</p> <p>Exchange Rate : Php1.00 to US\$50.2820</p>			<p>Php70,374.69                      or                      US\$1,399.60</p>

TOTAL AMOUNT IN WORDS: Sevventy Thousand Three Hundred Seventy Four and 69 Centavos

Php 70,374.69

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of \_\_\_\_\_ of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of \_\_\_\_\_ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,  
 signed  
JAIME ANTONIO S. SANDOVAL  
 Chief, STREDO & Procurement Division

BUR No. 20050385  
 DATE 05-17-2020  
 AMOUNT Php70,374.69

Recommended by:  
 signed  
CLODUALDO D. EVIO  
 OIC, SMD Division

CONFORME:  
 \_\_\_\_\_  
 Name & Signature of Contractor/Supplier  
 \_\_\_\_\_  
 Date

Funds Available: signed  
MALERNA C. BUYAO  
 Chief, Controllership Division

Approved by: signed  
ATTY. ANNA GRACE I. MARPURI  
 OIC-DM, Corporate Services Dept.