

# JOB ORDER

CITEM.STR.FR.006



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
 1300 Pasay City, Metro Manila, Philippines  
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JO Number:

2020-0105

PR No.:  
2020-0324

JO Date:

11/27/2020

PR Date:

10/29/2020

PAGE

CONTRACTOR/SUPPLIER **SURVEY MONKEY**  
 ADDRESS .....  
 MODE OF PROCUREMENT **OVERSEAS PROCUREMENT**

DELIVERY TERM .....  
 PAYMENT TERM .....  
 PLACE OF DELIVERY .....  
 DATE OF DELIVERY .....

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
PROCUREMENT OF ONLINE SURVEY SOFTWARE FOR CUSTOMER SATISFACTORY SURVEY OF CITEM'S OVERSEAS TRADE FAIRS Period of subscription: November 2020-November 2021 Business Plans (Team Advantage) Survey Inclusions: 1. Unlimited number of surveys 2. Unlimited questions per survey 3. 10,000 responses per month 4. Get response via web or social 5. Unlimited number of collectors 6. Pop up online surveys 7. Track email response 8. Mobile apps for iOS and android 9. Recurring surveys 10. Essential question types such as multiple choice, checkboxes, dropdown and text box 11. All languages supported 12. Pagination 13. Labeling, titles & numbering 14. Quiz scoring & instant result 15. Advance survey logic 16. Custom themes, color and more 17. Custom HTML email invitations 18. Real time results 19. Share survey data, Data trends 20. Filter and compare result 21. Statistical significance 22. Generate custom charts & reports 23. Download result as CSV, XLS or PDF 24. Download result as PPT format 25. Export to SPSS			PHP 46,388.00 / year

TOTAL AMOUNT IN WORDS: **Forty Six Thousand Three Hundred Eighty Eight Pesos**      **Php 46,388.00 / year**

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY of 1/10 OF 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY.** In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of \_\_\_\_\_ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

BUR No. Corplan-20120781

Recommended by:

DATE 12/09/2020

AMOUNT Php46,388.00

*Jaime Antonio S. Sandoval*  
**JAIME ANTONIO S. SANDOVAL**  
 Chief, STREDO & Procurement Division

CONFORME:

Approved by:

*Romina Aurea C. Magno*  
**ROMINA AUREA C. MAGNO**  
 OIC, Corporate Planning Division

Name & Signature of Contractor/Supplier

Funds Available  
*Malerna C. Buyao*  
**MALERNA C. BUYAO**  
 Chief, Controllership Division

Date