

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
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JO Number: 2021-0063	JO Date: 06/24/2021	PAGE
PR No.: 2021-0088	PR Date: 04/21/2021	

CONTRACTOR/SUPPLIER <u>REGENCIA PRINTING SERVICES</u> ADDRESS <u>2467-C Burke House Bldg., Market Rd. cor. Pedro Gil St., Sta. Ana, Manila</u> MODE OF PROCUREMENT <u>Small Value Procurement</u>	DELIVERY TERM _____ PAYMENT TERM _____ PLACE OF DELIVERY _____ DATE OF DELIVERY _____
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Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
PRINTING OF 300 PCS. DTI-OFFICE SPECIAL CONCERN 2019 ANNUAL REPORT Specification: Size: 8 1/2" x 11 1/2" – folded 17" x 11 1/2" – spread Stock Cover: Matte Plus 250 gsm with matte lamination Inside – Bookpaper 80lbs Color: Full Color Process: Litho Offset No. of Pages : 40 pages Binding Saddle Stitch Others: CTP process Delivery: 5 days after submission of final artwork	300 pcs	Php160.00/pc	Php48,000.00

TOTAL AMOUNT IN WORDS: Forty Eighty Thousand Pesos **Php 48,000.00**

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 of 1% of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of _____ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

JAIME ANTONIO S. SANDOVAL
 Chief, STREDO & Procurement Division

CONFORME:

Rosemarie Aligandic
 Name & Signature of Contractor/Supplier
 7/12/21

BUR No. BDU-21060433

DATE 06/25/2021

AMOUNT Php48,000.00

Funds Available
MALERNA C. BUYAO
 Chief, Controllership Division

Recommended by:

KATRINA C. PINEDA
 Chief TIDS

Approved by:

MA. LOURDES D. MEDIRAN
 Deputy Executive Director