

PURCHASE ORDER

CITEM.STR.FR.007



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965
 info@citem.com.ph www.citem.com.ph



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|------------------------------|-------------------------------|------|
| PO Number: 21-0093 | PO Date: 11/02/2021 | PAGE |
| PR No.: 2021-0227 | PR Date: 09/15/2021 | |

CONTRACTOR/SUPPLIER **HOMETOP MARKETING AND DEVELOPMENT CORPORATION**
 ADDRESS **Unit 7 24K Mansion Scout Tuason Brgy. South Triangle, 1103, Quezon City**
 MODE OF PROCUREMENT **Shopping**

DELIVERY TERM
 PAYMENT TERM
 PLACE OF DELIVERY
 DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

| DESCRIPTION | QTY/UNIT | UNIT PRICE | AMOUNT |
|--------------------------------------|----------|----------------|----------------------|
| Purchase of the following items: | | | |
| 4TB 7200RPM 3.5" INTERNAL HARD DRIVE | 4 pcs | Php8,635.00/pc | Php34,540.00 |
| 1TB 2.5 INTERNAL SOLID STATE DRIVE | 10 pcs | Php6,908.00/pc | Php69,080.00 |
| | | TOTAL | Php103,620.00 |

TOTAL AMOUNT IN WORDS: **ONE HUNDRED THREE THOUSAND SIX HUNDRED TWENTY PESOS** **Php 103,620.00**

This order is placed subject to the following terms and conditions:
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY.** In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of _____ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,
ATTY. ANNA GRACE I. MARPURI
 OIC-DM, Corporate Services Dept.
 CONFORME:

KRISTOPHER CINCO
 Name & Signature of Contractor/Supplier
 11/15/20
 Date

BUR No. **ISP-21110860**
 DATE **11/08/2021**
 AMOUNT **Php103,620.00**
 Funds Available:

MALERNA C. BUYAO
 Chief, Controllership Division

Recommended by:

CLODUALDO D. EVIO
 OIC, SMD Division
 Approved by:

ATTY. ANNA GRACE I. MARPURI
 OIC-DM, Corporate Services Dept.