

PURCHASE ORDER

CITEM.STR.FR.007



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965
 info@citem.com.ph www.citem.com.ph



PO Number: 23- 0238	PO Date: 11/13/2023	PAGE 1
PR No.: 2023-0311	PR Date: 8/2/2023	

CONTRACTOR/SUPPLIER ALPHA DIGIZONE MARKETING	DELIVERY TERM 30-60 days upon receipt of PO
ADDRESS 2702 Taft Avenue, Pasay City	PAYMENT TERM
MODE OF PROCUREMENT Shopping	PLACE OF DELIVERY CITEM
	DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
PROCUREMENT OF VARIOUS STUDIO EQUIPMENT			
ITEM # 16: 2TB PORTABLE EXTERNAL SOLID STATE DRIVE USB-C Hard Disk Interface, 2.5 inches Hard Disk Form Factor, Capacity of 2TB, 1,030MB/s Transfer Speed, USB-C and USB C-to A Connectors, Dimensions 2.76 x 1.97 x 0.39 inches.	1 pc	14,000.00	14,000.00
TOTAL AMOUNT IN WORDS: FOURTEEN THOUSAND PESOS			Php 14,000.00

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 of 1% of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of _____ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,

ATTY. ANNA GRACE I. MARPURI
 OIC- DM Corporate Service Dept.

CONFORME:

BOWS, MARIC LASTER
 Name & Signature of Contractor/Supplier
 11/21/2023
 Date

BUR No. **IP/COMP/DM-73113201**

DATE **11/14/2023**

AMOUNT **₱ 14,000.00**

Funds Available:
Maarna C. Buyao
 Chief Controllership

Recommended by:

Approved by:
NORMAN D. BAGULBAGUL
 OIC-DM, CCSD