

# PURCHASE ORDER

CITEM.STR.FR.007



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
 1300 Pasay City, Metro Manila, Philippines  
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965  
 info@citem.com.ph www.citem.com.ph



PO Number:	PO Date:	PAGE
22-0057	06/13/2022	
PR No.:	PR Date:	
2022-0118	05/23/2022	


CONTRACTOR/SUPPLIER <b>E3K IT SOLUTIONS</b>	DELIVERY TERM
ADDRESS <b>Compound 6, Saint Louis St., Hi-way, Baesa, Quezon City</b>	PAYMENT TERM
MODE OF PROCUREMENT <b>SHOPPING</b>	PLACE OF DELIVERY
	DATE OF DELIVERY <b>30 days upon receipt of signed Purchase Order</b>

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).


DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<b>PURCHASE OF 1TB 2.5 INTERNAL SOLID STATE DRIVE</b>  - Internal SATS Rev. 3.0 (6Gg/s) - Capacity: 1024 GB - NAND: 3D TLC - Encrypted: XTS-AES 256 bit encryption - Sequential Read/Write: up to 90,000/80,000 IOPS - Total Bytes Written (TBW): 600TB	10 units	Php6,490.00	Php64,900.00


TOTAL AMOUNT IN WORDS: <b>Sixty Four Thousand Nine Hundred Pesos</b>	Php64,900.00
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This order is placed subject to the following terms and conditions:  
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 of 1% of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of \_\_\_\_\_ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.


Very truly yours,   
**ATTY. ANNA GRACE I. MARPURI**  
 OIC-DM, CS Department

BUR No. **ISP-22060442**  
 DATE **06/14/2022**  
 AMOUNT **Php64,900.00**

Recommended by:  
  
**CLODUALDO D. EVIO**  
 Chief, SMDD Division

CONFORME:  
  
**EDNA V. OLIVERA**  
 Name & Signature of Contractor/Supplier  
 24 JUNE 2022  
 Date

Func. Available:  
  
**MALERNA C. BUYAO**  
 Chief, Controllership Division

Approved by:  
  
**ATTY. ANNA GRACE I. MARPURI**  
 OIC-DM, CS Department

## BUDGET UTILIZATION REQUEST AND STATUS

CITEM

\_\_\_\_\_  
Entity Name

Serial No.: ISP-22060442


Date: JUNE 14 2022

Fund: S

Payee	E3K IT Solutions
Office	
Address	Compound 6, Saint Louis St., Hi-way, Baesa, Quezon City

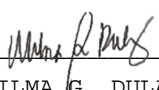
Responsibility Center	Particulars	Project	Object Code/ Expenditures	Amount
	Payment for the PURCHASE OF TEN (10) UNITS OF 1TB 2.5 INTERNAL SOLID STATE DRIVE	ISP	765	PHP64,900.00
	<b>Total</b>			<b>PHP64,900.00</b>

**A. Certified:** Charges to budget necessary, lawful, and under my direct supervision; and supporting documents valid, proper, and legal.

Signature: \_\_\_\_\_  
  
 Printed Name: ATTY. ANNA GRACE I. MARPURI  
 Position: OIC-DM, CS Department  
 Head, Requesting Unit/Authorized Representative

Date: \_\_\_\_\_

**B. Certified:** Budget available and utilized for the purpose/adjustment necessary as indicated above.

Signature: \_\_\_\_\_  
  
 Printed Name: WILMA G. DULAY  
 Position: Chief, Budget & Cash Div.  
 Head, Budget Unit/Authorized Representative

Date: \_\_\_\_\_

**C. STATUS OF UTILIZATION**

Reference			Amount				
Date	Particulars	BURS/JEV/RCI No.	Utilization (a)	Payable (b)	Payment (c)	Balances	
						Utilization (a-b)	Payable (b-c)
JUNE142022	Payment for the PURCHASE OF TEN (10) UNITS OF 1TB 2.5 INTERNAL SOLID STATE DRIVE	ISP-22060442	Php64,900.00				