

Republic of the Philippines
Department of Trade and Industry
CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
Golden Shell Pavilion, Roxas Blvd. Cor. Gil Puyat Ave., Pasay City

Solicitation No.: CITEM-2022-0128

**NOTICE TO CONDUCT PROCUREMENT OF GOODS
AND SERVICES, INFRASTRUCTURE PROJECTS, AND CONSULTING
SERVICES TO BE PROCURED AND PERFORMED OVERSEAS**

Pursuant to GPPB-Resolution No. 28-2017 dated 31 July 2017, the Center for International Trade Expositions and Missions (CITEM), through its Bids and Awards Committee (BAC), hereby issues this Notice for:

**BOOTH CONSTRUCTION AND ENHANCEMENTS
FOR THE PHILIPPINE PARTICIPATION IN CHINA
INTERNATIONAL IMPORT EXPO (CIIE) 2022**

(Please see attached Request for Quotation Form for more details)

Approved Budget of the Contract: PHP 2,730,000.00

For inquiries, please contact the CITEM Bids and Awards Committee Secretariat, at telephone no. 8312201 local 309/218 or fax no. 834-0177/8331284 or e-mail at citembac@citem.com.ph.


ATTY. ANNA GRACE I. MARPURI
Chairman, CITEM-BAC



REQUEST FOR QUOTATION (OVERSEAS PROCUREMENT)

Date: 07 October 2022

Company Name: _____
Address: _____
Contact No.: _____

RFQ No.: 2022-0128

Gentlemen:

Please quote hereunder your lowest possible price(s) for the following article(s)/work(s) which are urgently needed by this office. It is requested that the quotation be sealed, signed and stamped in an envelope OR compressed folder and submitted to CITEM BAC.

Deadline of Submission of Quotations: 10 October 2022	Time: 05:00PM
Schedule of Opening of Bids: 11 October 2022	Time: 02:00PM Venue: ZOOM

QTY	UNIT	ARTICLE / WORK / DESCRIPTION / SPECIFICATION	UNIT PRICE	AMOUNT
1	lot	<p>BOOTH CONSTRUCTION AND ENHANCEMENTS FOR THE PHILIPPINE PARTICIPATION IN CHINA INTERNATIONAL IMPORT EXPO (CIIE) 2022</p> <p><i>Please see attached Pavilion Checklist and Specifications for more details.</i></p> <p>APPROVED BUDGET FOR THE CONTRACT: <u>PHP 2,730,000.00</u></p> <p>Area: 168 sq.m Location: NECC, Shanghai, China Date: 05 to 10 November 2022 Inclusions: a. Booth Construction and Enhancement b. Electrical Installation and Consumption, and other utilities</p>		

Terms and Conditions:

- 1) The above-quoted prices must be inclusive of all costs and applicable taxes. Prices shall be quoted in Philippine Peso or US Dollar.
- 2) Payment will be processed after receipt of invoice. Other terms of payment will be based on the Contract agreed by CITEM and Supplier.
- 3) Any alterations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her authorized representative.

The CITEM-BAC reserves the right to reject any or all bids offer and waive any defects therein and accept bid/s it may consider advantageous to the government.


ATTY. ANNA GRACE I. MARPURI
 BAC Chairman

TO: CITEM Bids and Awards Committee:

Per your request, I/we have indicated the prices of the above-mentioned article(s)/work(s) on the unit price/amount column above. I/We also certify that we have read, understood, and shall conform with the terms and conditions of this requirement.

Date Submitted

Signature over printed name of the Authorized Company Representative
Designation: _____
Telephone No(s).: _____
Email: _____

CIIE PHILIPPINE PAVILION CHECKLIST		10/06/2022
PARTICULARS	QTY.	
I. MAIN CONSTRUCTION / FABRICATION / INSTALLATION / DISMANTLING		
PHILIPPINE PAVLION		
I.A) FLOORING		1 LOT
I.B) PAVILION WALL DIVIDER		1 LOT
I.C) INFORMATION COUNTER WITH CUPBOARD		1 SET
I.D) SHELVING UNIT (3m X 0.8m X 2.5mH) WITH CABINET AND PARTITION (INCLUDE PRINT GRAPHICS FOR COMPANY NAMES)		5 SETS
I.E) 60 DIAMETER WHITE ROUND NEGOTIATION TABLE		2 SETS
I.F) WHITE NEGOTIATION CHAIR (3 SETS PER TABLE)		6 PCS
I.G) BAR TABLE		4 SETS
I.H) BAR STOOL		10 SETS
I.I) OVERHEAD STRUCTURE		1 LOT
I.J) STORAGE AREA(4.5m X 2.25m X 5.5mH)		1 LOT
I.K) OUTER LED VIDEO SCREEN FOR PHOTO-OP AREA 4.5m X 3m		1 LOT
I.L) LED VIDEO SCREEN FOR TOP OF STORAGE AREA 2.5m X 3m		1 LOT
I.M) PAVILION DIVIDER 4m X 6mH in 100mm THICKNESS		2 LOT
I.N) SLAT WALL 0.2m X 3.85m X 4.5mH in 2" THICKNESS 22 SETS TOTAL @ 0.2m c2c		2 LOT
I.O) COFFEE NOOK AREA		1 LOT
COCONUT PAVLION		
I.P) INFORMATION COUNTER WITH CUPBOARD		1 SET
I.Q) SHELVING UNIT (3m X 0.8m X 2.5mH) WITH CABINET AND PARTITION (INCLUDE PRINT GRAPHICS FOR COMPANY NAMES)		5 SETS
I.R) 60 DIAMETER WHITE ROUND NEGOTIATION TABLE		4 SETS
I.S) WHITE NEGOTIATION CHAIR (3 SETS PER TABLE)		12 PCS
I.T) BAR STOOL		2 SETS
II. ELECTRICALS		
II.A) LIGHTING TO BE DETERMINED		1 LOT
II.B) 3-GANG CONVENIENCE OUTLET TO BE DETERMINED		1 LOT
II.C) CIRCUIT BREAKER (CONTRACTOR TO PROVIDE RATING / LOCATION) QUANTITY FOR CONTRACTOR TO QUANTIFY		1 LOT
II.D) WIRINGS AND CONDUITS FOR ALL ELECTRICAL REQUIREMENTS		1 LOT
III. GRAPHIC REQUIREMENTS		
COCONUT PAVLION		
III.B) FOOD PHILIPPINES LIGHTED SIGNAGE (LOCATED AT OVERHEAD STRUCTURE)		4 LOT
III.C) INFORMATION COUNTER GRAPHICS		1 LOT
III.D) PAVILION DIVIDER DIGITAL STICKER MOUNTED ON 4m X 6mH WALL PANEL WITH MATTE LAMINATION		2 LOT
III.E) EXHIBITOR QR/INFORMATION GRAPHICS (LOCATED AT EACH EXHIBITOR SHELVING UNIT) (1SQM EACH)		40 SETS
III.F) STORAGE WALL GRAPHICS		1 LOT
III.G) INFORMATION WALL GRAPHICS		1 LOT
PHILIPPINE PAVLION		
III.H) INFORMATION COUNTER GRAPHICS		1 LOT
III.I) PAVILION DIVIDER DIGITAL STICKER MOUNTED ON 4m X 6mH WALL PANEL WITH MATTE LAMINATION		2 LOT
III.J) EXHIBITOR QR/INFORMATION GRAPHICS (LOCATED AT EACH EXHIBITOR SHELVING UNIT) (1SQM EACH)		20 SETS
IV. OTHER REQUIREMENTS		
IV.B) CHEST FREEZER		1 SET
IV.C) FOOD STANDING CHILLER		2 SETS
IV.D) ELECTRIC KETTLE		1 SET
IV.E) HOT AND COLD WATER DISPENSER WITH 2 SETS OF 5 GALLONS FOR 6 DAYS		1 LOT
IV.F) MICROWAVE		1 SET
IV.G) INDUCTION STOVE		1 SET
IV.H) TRASHBINS WITH 1 ALLOCATED TRASHBAG PER DAY		3 SETS
IV.I) INTERNET CONNECTION (WIFI) FOR THE ENTIRE EVENT		1 LOT
IV.J) PHOTOGRAPHER FOR 2 DAYS		1 LOT
IV.K) VISUAL MERCHANDISER FOR THE WHOLE EVENT		2 PAX