

Republic of the Philippines
Department of Trade and Industry
CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
Golden Shell Pavilion, Roxas Blvd. Cor. Gil Puyat Ave., Pasay City

Solicitation No.: CITEM-2023-0055-R2

**REQUEST FOR QUOTATION AND NEGOTIATION
(NEGOTIATED PROCUREMENT – TWO FAILED BIDDING)**

The Center for International Trade Expositions and Missions (CITEM) invites all interested parties to submit quotation for:

**SUPPLY AND DELIVERY OF ONE (1) UNIT BRAND NEW VEHICLE - CROSSOVER UTILITY
VEHICLE (CUV)**

(Please see attached Request for Quotation Form for more details)

Approved Budget for the Contract	: PHP 1,500,000.00
Pre-Bid Conference	: 25 July 2023, 2:00PM
Deadline of Submission of Eligibility Documents and Financial Bid	: 31 July 2023, 5:00PM
Opening of Eligibility Documents and Financial Bid; Negotiation	: 01 August 2023, 2:00PM

Conduct of *Pre-bid Conference, Opening of Bids, and Negotiation* shall be held virtually thru Microsoft Teams or Zoom and shall be open to all prospective bidders. Link of the Pre-bid Conference and Opening of Bids may be requested through the BAC Secretariat at citembac@citem.com.ph.

The *Notice of Award* shall only be issued to the lowest calculated and responsive bidder who has complied with the following documentary requirements below, submitted in an enclosed, sealed and properly labeled envelope or compressed folder:

Eligibility Documents (1st Envelope / Compressed Folder)

1. Valid PhilGEPS Certificate of Platinum Membership with Updated Annex A

In accordance with Sec. 8.5.2 of the IRR of RA 9184, all bidders shall upload and maintain in PhilGEPS a current and updated file of the following Class "A" eligibility documents under Sections 23.1(a) and 24.1(a):

1. Registration Certificate

2. Mayor's/Business Permit or its Equivalent Document or BIR Certificate of Registration for Individuals

Expired Mayor's permit with Official Receipt of renewal application shall be accepted as alternate document during community quarantine or similar restrictions declared, in accordance with GPPB Resolution 09-2020. However, a valid Business or Mayors permit must be submitted after award of contract but before payment.

3. Tax Clearance

4. Phil. Contractors Accreditation Board (PCAB) license and registration, if applicable

5. Audited Financial Statements

****In case that above documents are already expired, an updated document must be submitted**

- 2. Statement of all ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid**
- 3. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 of the 2016 revised IRR of RA No. 9184, within three (3) years from the date of submission and receipt of bids, supported by end user's acceptance or official receipt(s) or sales invoice issued for the contract**
- 4. Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; or Original copy of Notarized Bid Securing Declaration**
- 5. Conformity with the Technical Specifications with Brochure**, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable
- 6. Notarized Omnibus Sworn Statement**
- 7. Notarized Special Power of Attorney, Notarized Secretary's Certificate or Board/Partnership Resolution for partnership, corporation, cooperative, or joint venture, whichever is applicable**
- 8. The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission**

9. **Net Financial Contracting Capacity (NFCC) Computation OR a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.**
10. **If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence; or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful**

Financial Bid (2nd Envelope / Compressed Folder)

- **Quotation using the attached Request for Quotation (RFQ) Form duly signed by the authorized representative.**
- **Original of duly signed and accomplished Price Schedule**

To encourage the sanctity of the bids, bidders must submit these documents separately, on the above stated date and time, either on the following:

- a. Physical Submission at the CITEM Office, Golden Shell Pavilion, Roxas Blvd. cor. Gil Puyat Ave., Pasay City, or
- b. Online submission to the BAC Secretariat through email at citembac@citem.com.ph. A password protection maybe inflicted in the compressed folders to ensure security of the documents. The password must be disclosed on or before the date and time of the Opening of Eligibility Documents and Financial Bid as indicated above. Failure to disclose the password during the opening of bids may result to non-responsiveness of the bid.

CITEM-BAC reserves the right to reject any or all bids disadvantageous to, waive any formality or accept such bids as may be considered advantageous to the government. Further, CITEM-BAC assumes no obligation whatsoever to compensate or indemnify the bidders for expenses or losses that may be incurred in participating in this bidding.

For inquiries, please contact the CITEM Bids and Awards Committee Secretariat, at telephone no. (02) 8-831-2201 local 309/294 or email at citembac@citem.com.ph.



ATTY. ANNA GRACE I. MARPURI
Chairman, Bids and Awards Committee



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
Golden Shell Pavilion, Roxas Blvd. Cor. Sen. Gil Puyat Avenue, Pasay City
Tel.: (632) 8-831-2201 local 309/294 E-mail: citembac@citem.com.ph

REQUEST FOR QUOTATION

- Shopping with ABC of Php 50,001 and above
 Lease of Real Property and Venue
 Small Value Procurement with ABC of Php 50,001 and above
 Others: Two-Failed Bidding

Date: 21 July 2023

Company Name: _____
Address: _____
Contact No.: _____

RFQ No.: 2023-0055-R2

Gentlemen:

Please quote hereunder your lowest possible price(s) for the following article(s)/work(s) which are urgently needed by this office. It is requested that the quotation be sealed, signed, and stamped in an envelope or compressed folder and submitted to CITEM BAC / citembac@citem.com.ph.

Pre-bid Conference: 25 July 2023	Time: 02:00PM	Venue: ZOOM
Deadline of Submission of Eligibility Documents and Financial Bid: 31 July 2023		Time: 05:00PM
Opening of Eligibility Documents and Financial Bid; Negotiation: 01 August 2023	Time: 02:00PM	Venue: ZOOM

QTY	UNIT	ARTICLE / WORK / DESCRIPTION / SPECIFICATION	UNIT PRICE	AMOUNT
1	unit	<p>SUPPLY AND DELIVERY OF BRAND-NEW VEHICLE – CROSSOVER UTILITY VEHICLE (CUV)</p> <p><u>APPROVED BUDGET FOR THE CONTRACT: PHP 1,500,000.00</u></p> <p><i>Please see attached Technical Specifications for more details.</i></p> <p>NOTE:</p> <ul style="list-style-type: none"> Bidders shall also duly fill up and sign the Price Schedule for this requirement 		

Terms and Conditions:

- Delivery period: _____ working days upon acceptance of Purchase/Job Order.
- Bid price must be **Inclusive of Value Added Tax**.
- Payment will be processed after receipt of invoice. Other terms of payment will be based on the Contract agreed by the Purchaser and Supplier.
- Any alterations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her authorized representative.
- Required documents, if any, must be submitted within 3 Days after receipt of notice.

The CITEM-BAC reserves the right to reject any or all bids offer and waive any defects therein and accept bid/s it may consider advantageous to the government.


ATTY. ANNA GRACE I. MARPURI
BAC Chairman

TO: CITEM Bids and Awards Committee:

Per your request, I/we have indicated the prices of the above-mentioned article(s)/work(s) on the unit price/amount column above. I/We also certify that we have read, understood, and shall conform with the terms and conditions of this requirement.

Date Submitted

Signature over printed name of the Authorized Company Representative

Designation: _____

Telephone No(s): _____

Email: _____

Technical Specifications

[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]

Item	Specification	Statement of Compliance
1	Engine : 4 cylinder 16-valve Gasoline,	
2	Displacement : Minimum = 1490cc / Maximum = 1800 cc	
3	Transmission: Automatic Transmission (A/T); with 7 speed Rotary Selector/Shifter	
4	Max. Power : at least 160 Ps	
5	Max. Torque : at least 248 Nm	
6	Emission Standard: Euro 5	
7	Fuel Capacity : at least 60 liters	
8	Minimum Length : 4,630 mm	
9	Minimum Width : 1,935 mm	
10	Minimum Height : 1,706 mm	
11	Wheelbase : at least 2,726mm	
12	Seating Capacity: Maximum = 5 seats	
13	Seat Material : Partial Perforated Leather	
14	Seat Adjustment : Front :Driver Seat -10-way Power Adjust Front Passenger : 4-way Manual Rear Seats: Split Folding Seatback	
15	Suspension : Front – McPherson Rear - Multi-Link Independent Suspension	
16	Wheel /Size : at least 18” – Alloy	
17	Ground Clearance : at least 190mm	
18	Front Brakes : Ventilated Discs	
19	Rear Brakes : Solid Discs	

20	Anti-lock Brake System (ABS) : Equipped	
21	Parking Brake: Electric/Electronic	
22	Power Windows : Equipped	
23	Airconditioning : Front: with Automatic/Electronic Dual Zone Temperature Control Rear: Equipped with Air Vents	
24	Steering : Equipped with Electronic Power Assist	
25	Steering Column : Tilt and Telescopic	
26	Auto Dimming Rear View Mirror: Equipped	
27	Airbags : 6 = Driver, Front Passenger, Front Sides and Curtain	
28	Seatbelts : 3 point for front and rear passengers	
29	Camera: HD 360 degrees	
30	Parking Assist System and Parking Sensors: Equipped; and with Front and Rear Sensors	
31	Central Locking System : Equipped; and with Keyless entry	
32	Color: White	
33	Blind Spot Information System: Equipped	
34	Cruise Control: Equipped	
35	Stability Control System: Electronic Equipped and with Traction Control	
36	Hill/Descent Launch Assist : Equipped	
37	Tire Pressure Monitoring System : Equipped for 4 tires	
38	Door Opening Collision Warning: Equipped	
39	Security Alarm and Immobilizer: Equipped	
40	Headlights : LED / Automatic On and Off Lamps	
41	Fog Lamps : Front and Rear	
42	Wipers: Rain Sensor	
43	Side Mirrors: Power Adjust/Folding with heater and side turn indicators	
44	Rear Armrest with Cupholder: Equipped	
45	Wireless Charger: Equipped	
46	Tools : Standard Tools	

47	Spare Parts: Spare Tire	
48	LTO Registration : 3 years LTO and GSIS Insurance 1 st Year	
49	Service Warranty : 5 years or 150,000 kms whichever comes first	
50	Attached Official Brochure with Specifications of the product/unit being offered.	

I hereby certify that the statement of compliance to the foregoing Technical Specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall result to automatic disqualification of our bid.

CERTIFIED CORRECT:

Name & Signature of Authorized Representative

Position

Price Schedule for Goods Offered from Within the Philippines
[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder _____ Project ID No. _____ Page ___ of ___

1	2	3	4	5	6	7
Description	Quantity	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 3+4+5)	Total Price delivered Final Destination (col 6) x (col 2)
Supply and Deliver of Brand-New Vehicle - Crossover Utility Vehicle (CUV)	One (1) Unit					
LTO registration (3 years)	3 years					
GSIS Registration (1st year)	1st year					
GRAND TOTAL						

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____