

CS 190485



Tel. No: 854-6600 or 851-0226 | Telefax: 854-9681 | Mobile: 0998 584-3229 | Email: inquiries@tjioethecaterer.com

Client: CITEM
 C/O: Ms. Maritess Montemayor
 Email: mmontemayor@citem.com.ph
 Mobile: _____
 Tel. No: 831-2201 Loc. 207

Date: 26-Jun-19

Tjioe Sales: JESSA
 Email: inquiries@tjioethecaterer.com
 Menu: MTO
 Status: Stand Alone

Event Date: Thursday, June 27, 2019
 Pax: 170 Pax
 No Move: Friday, July 26, 2019
 Venue: CITEM HALL
Main Bldg. Golden Shell Pavilion

Event: THANKSGIVING

GUEST PROFILE			
Segment	Profile	Service Type	Qty
LUNCH	GUEST	BUFFET	170
TOTAL			170

TIME TABLE	
Allowed Ingress	
No Move	11:00 AM
Program Start	11:00 AM
Eating Time	12:00 NN
End	2:30 PM
Overtime Fee	PHP 3,500 / HR

MENU

Soup

- 1 Cream of Mushroom Soup

Appetizer:

- 1 Crispy Wonton

Main Course

- 1 Oriental Fried Rice
- 2 Penne Pasta Marinara
- 3 Market Fresh Vegetables
- 4 Garlic Chicken
- 5 Sliced Pork w/ Barbecue Sauce
- 6 Beef Slivers w/ Mushroom Gravy

Dessert

- 1 Brownies
- 2 Coffee and Coffee Jelly

Drinks

- 1 Tjioe Iced Tea
- 2 Purified Water

Conforme:

ROMLEAH JULIET P. OCAMPO
 Department Manager III



TJIOE THE CATERER, INC.

(pronounced as chew)

594 Quirino Ave., Tambu, Parañaque City * 8510226 * 851.6600 * Fax 854.9681

Tjioe Amenities:

1. Buffet table setup with roll top chafing dishes, platters, serving spoons and tongs, skirting and luminaries.
2. Elegant floral centrepiece on the buffet table.
3. Choice of table top cloth and napkins.
4. Individual tables for guests with floor length table cloth and table top accents.
5. Use of complete Chinaware set, glassware and cutlery.
6. Uniformed waiters, buffet attendants and mobile cooks.
7. Purified drinking water and a choice of soda or iced tea.

Terms and Conditions:

1. Rates are subject to overtime charges as follows:
 - a. **PHP 2,000 per hour** for events held at residential venues and clubhouses.
 - b. **PHP 3,500 per hour** for events held at major events places (i.e. World Trade Center, SMX Convention Center, The Blue Leaf, One Esplanade, Palazzo Verde, etc.)

Please note the following service hours:

- *Lunch is until 2:30pm only.*
 - *Early dinner is from 5:00pm to 9:00pm only.*
 - *Late dinner is from 7:00pm to 11:00pm only.*
2. Additional 10% charge is applicable for events outside Metro Manila.
 3. Additional 10% holiday fee is applicable for events during Public Holidays.
 4. Package cost is subject to change without prior notice.

Should you have further clarifications, you may contact us through landline at 851-0226 or telefax at 854-9681. We look forward to serving you soon.

Respectfully yours,

Edwin T. Tan
Manager

Prepared by:

Jessa Bolcon
Sales Department

Conforme:

ROMLEAH JULIET P. OCAMPO
Department Manager III

Signed in the presence of the following:

[Signature]
MARJO FEVIO
Chief TDS

[Signature]
ROWENA D. MENDOZA
Chief TDS

[Signature]
MALERNA C. BUYAO
OIC, Controllership Division

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF PASAY) S.S

BEFORE ME, a Notary Public for and in the City of Pasay, on this AUG 30 2019 day
PASAY CITY of personally appeared the following:

Name	Competent Evidence of Identity	Issued at/on
ROMLEAH JULIET P. OCAMPO	_____	_____
EDWIN TAN	_____	_____

known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their free and voluntary act and deed as well as the free and voluntary act and deed of the entities they represent.

This instrument, which refers to a Contract of Services consisting of FOUR (4) pages including this page whereon this acknowledgment is written, has been signed by the parties and their instrumental witnesses on each and every page.

WITNESS MY HAND AND SEAL on the place and date first-written above

[Signature]
NOTARY PUBLIC
ATTY. JOSEPHINE SAPLALA-ABADEJOS
 109 PASADENA ST. PASAY CITY, METRO MANILA, PHILIPPINES
 NOTARY PUBLIC FOR PASAY CITY
 UNTIL DECEMBER 31, 2019
 PTR NO. 6397957 / 1-3-2019 / PASAY CITY
 IBP NO. 060418 / 1-3-2019 / PASAY CITY
 COMMISSION 16-02 / 1-11-2018 / PASAY CITY
 ROLL NO. 50906
 MCLE COMPLIANCE NO. V-00021219

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Book No. 88
Series of 2019

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 Email: mmontemayor@citem.com.ph
 Event Date: Thursday, June 27, 2019

Date: 26-Jun-19
 Tjioe Sales: JESSA
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 Menu: MTO

No. of Pax: _____
 Rate per Pax: PHP _____
 Total: PHP 0.00

Total: PHP 0.00

ALL IN PACKAGE W/ OR

Others:

170 Pax Catering Services PHP 100,000.00

PAYMENT DETAILS	
Cash:	_____
Check:	_____
Check No:	_____
Bank:	_____

Subtotal: PHP 100,000.00
 Less (Deposit): _____
 Total Amount Due: PHP 100,000.00

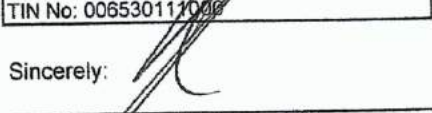
SCHEDULE OF PAYMENT	
50% Down Payment	PHP 50,000.00
50% Full Payment	PHP 50,000.00

OVERTIME FEE POLICY
 Lunch Event: 2:30pm onwards
 Dinner Event: 5:00pm to 9:00pm / 7:00pm to 11:00pm
 > Overtime fee of PHP3,500 per hour applies.

BANK DEPOSIT DETAILS
 Bank: **Banco de Oro**
 Branch: **Sto. Cristo, Binondo**
 Account No: **04-000-888-94**
 Account Name: **Tjioe The Caterer, Inc.**

CANCELLATION AND CHANGES
 Please note that we strictly follow a three-day policy for cancellation and changes on the number of pax. All changes must be relayed to Tjioe The Caterer at least three (3) days prior to the event, otherwise, the initial agreement shall be observed. Thank you.

CHECK PAYMENT DETAILS
 Payable to: **TJIOE THE CATERER, INC.**
 TIN No: **006530111000**

Sincerely:


MR. EDWIN TAN
 Manager

Conforme:

 Signature over printed name

Please fax the signed contract at 854-9681 or email inquiries@tjioethecaterer.com

Conforme: 
ROMLEAH JULIET P. OCAMPO
 Department Manager III