

# PURCHASE ORDER

CITEM.STR.FR.007



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
 1300 Pasay City, Metro Manila, Philippines  
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965  
 info@citem.com.ph www.citem.com.ph



PO Number: <b>20-0092</b>	PO Date: <b>12/16/2020</b>	PAGE
PR No.: <b>2020-0333</b>	PR Date: <b>10/30/2020</b>	

CONTRACTOR/SUPPLIER <b>LAKBAWAYAN ENTERPRISE</b>	DELIVERY TERM
ADDRESS <b>Unit 2F, 721 J.P. Rizal St. Malanday, Marikina City</b>	PAYMENT TERM
MODE OF PROCUREMENT <b>SHOPPING</b>	PLACE OF DELIVERY
	DATE OF DELIVERY <b>06 January 2021</b>

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<b>PURCHASE OF NEW NORMAL KIT</b>  <b>INSULATED TUMBLER</b> At least 16oz to 22oz Material used must be ecofriendly/ sustainable (e.g. bamboo, aluminum), Must be locally made, Re-usable  <b>LUNCH BOX "BAUNAN"</b> At least 11.5cm wide, 16.5cm long and 6cm high Material used must be ecofriendly/ sustainable (e.g. bamboo, aluminum) Must be locally made, Re-usable  <b>UTENSILS</b> 1 pair of spoon & fork, 1 straw, 1 straw cleaner, 1 pair of chopsticks Material used must be ecofriendly/sustainable (e.g. bamboo, aluminum) Must be locally made Re-usable  <b>OTHERS</b> Must be packaged in an eco bag	169 pcs	Php1,797.00	PHP 303,693.00

TOTAL AMOUNT IN WORDS: <b>Three Hundred Three Thousand Six Hundred Ninety Three Pesos</b>	Php <b>303,693.00</b>
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This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 OF 1% of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of \_\_\_\_\_ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,

*Jaime Sandoval*  
**JAIME ANTONIO S. SANDOVAL**  
 Chief, STREDO & Procurement Division

CONFORME:



**Jamico Jamlang**

Name & Signature of Contractor/Supplier

January 29, 2021

Date

BUR No. **AOE-20120985**

DATE **01-29-2021**

AMOUNT **Php303,693.00**

Funds Available

*Malerna O. Buyao*  
**MALERNA O. BUYAO**  
 Chief, Controllership Division

Recommended by:

*Florence Pearl M. Buensalido*  
**FLORENCE PEARL M. BUENSALIDO**  
 CHIEF, HRMD DIVISION

Approved by:

*Ma. Lourdes D. Mediran*  
**MA. LOURDES D. MEDIRAN**  
 Deputy Executive Director